



P Y O C A
CAMP AND RETREAT CENTER

POSITION: Assistant Cook

STATUS: PAID, PART-TIME, YEAR-ROUND

PURPOSE: To provide an atmosphere of Christian hospitality through food service to campers, guests, and staff under the guidance of the Food Service Director.

ACCOUNTABILITY: This position is responsible to the Food Service Director and the Executive Director.

QUALIFICATIONS:

- Minimum age of 18 years.
- Ability to pass a criminal background check.
- Supportive of Pyoca's mission and values.
- Ability to relate to children and work cooperatively with other staff.
- Background in food service operations.
- Ability to work weekends and evenings.

Physical Requirements: All types of physical activity are required, including: walking, standing, lifting up to 40 pounds, pushing, pulling, and bending.

RESPONSIBILITIES:

- Assist in providing nutritional meals for campers, guests, and staff.
- Assist with inventory management, as well as proper equipment care and storage.
- Ensure food quality and safety.
- Assist in providing for special dietary needs, including, but not limited to: food allergies, gluten-free, vegetarian, and dairy-free.
- Assist in daily checks of kitchen and dining areas for cleanliness.
- Attend staff meetings as required.
- Deal effectively with problems when they arise according to Pyoca policy, reporting incidents as needed.
- Perform other duties and responsibilities as assigned by the Food Service Director and Executive Director.

BENEFITS:

- This is an hourly non-exempt paid position, less applicable taxes. Benefits include board when working, and workers comp insurance.
- Ability to cross-train with housekeeping staff for additional hours throughout the year, especially in the winter months.