



## FALL YOUTH CONFERENCE GENERAL INFORMATION

We are delighted that you will be joining us for Pyoca's annual Fall Youth Conference. Below you will find information regarding the logistics of the conference.

**Dates:** **October 4 - 6, 2019** at Pyoca Camp and Retreat Center.

- Event check-in begins at 7:00pm on Friday with the fun kicking off at 8:00pm. We will conclude Sunday at 10:30am.
- The Fall Youth Conference (FYC) is a full-weekend event. Participants (youth and adults) should plan to stay for the entire weekend.

**Registration Fees:** The cost of the Fall Youth Conference is \$150 for each youth and \$75 for adult leaders. This covers housing, meals, programming, and use of the facilities.

- Checks can be made out to Pyoca.

**Registration Process:** FYC registration is by church, rather than by individual. Each church must designate a Registrar (a person to be in charge of registration). This is most often a Youth Director or volunteer youth leader.

- Our registration is done in two steps. The Registrar is responsible for ensuring that each step is completed by the deadline.
  - **Step One:** Please indicate via phone or email to the Pyoca office of your intent to join us. Submit the **Group Pre-Registration Forms** and **Youth Leader Registration Forms** via email to Molly DeWitt (program@pyoca.org) no later than Friday, Sept. 20th, 2019.
    - Each church will need to submit payment on or before Friday, Oct. 4th.
  - **Step Two:** Have each youth participant fill out the **FYC Youth Registration Form** and return them to the church Registrar.
    - Once compiled, the Registrar should send the forms via mail or email to Molly DeWitt. If needed, youth forms can also be brought with your youth group to the conference.
    - After the registration deadline, one-for-one substitutions of the same gender may be made. Additional registrations will be accepted if space is available. For substitutions or additions, contact Molly DeWitt.
    - Please see our cancellation policy below.\*

**Youth Leaders:** To provide for the safety and supervision of youth participants, we require one adult (23 or older) to accompany each five youth. Youth Leaders are responsible for supervising their youth and for helping to enforce Pyoca rules. Youth Leaders stay in the cabins with the youth and participate fully in all activities.

- If you have fewer than five youth you must still bring a Youth Leader.
  - If your church does not have a youth leader or can only send individuals, let us know and we will work to partner your youth with another church program. Please contact Molly DeWitt if you would like to partner up with another church.
  - Please secure Youth Leaders for your youth **PRIOR** to sending in your registration.
- You will find Pyoca's Youth Leader Registration Form, which includes a background check release, on our website. This form is for anyone 18 years or older and not a current high school student. **We kindly ask that all adults fill out the form.**
  - If you are able, a \$10 donation to help with the cost of background checks is greatly appreciated.

We will be praying for you as you gather your group, register your group, and travel. May God use this weekend to help us all grow in faith and community!

For questions, please contact: **Rev. Molly DeWitt**  
Program Director  
Pyoca Camp & Retreat Center  
[program@pyoca.org](mailto:program@pyoca.org)  
(812) 358-3413

*The Fall Youth Conference was made possible by a grant from **The Crossways Endowment** of Orchard Park Presbyterian Church in Carmel, IN in 2015. Although the conference is now self-sustaining, we would like to extend our gratitude to OPPC for their generosity and ongoing commitment to youth and camp ministries as we enter the 5<sup>th</sup> year of this conference.*

**\*Cancellation Policy**

*Cancellation before Sept. 20th will result in a full refund.*

*Cancellation after Sept. 20<sup>th</sup> will result in a half refund.*

*Cancellation on or after Sept. 27<sup>th</sup> will result in full charges being applied.*